The Winter Escape Planner

12 printable pages + fillable fields. Use a PDF reader that supports forms, then Save As.

Your next warm-weather escape starts here.

A simple space for the choices, costs and small details that make a trip feel easy.

Destination or shortlist

Travel dates / number of nights

Travelers / departure airport

The feeling we want from this trip

Our three nonnegotiables

Keep passport numbers, payment-card details and passwords out of this planner.

01 / Trip budget

Choose one currency. Enter full-party totals and use final quotes including taxes and fees.

Currency / travelers / nights

Return flights + baggage + seat fees

Accommodation - all rooms, all nights

Ground transport / parking / transfers

Food and drinks not included

Activities and admissions

Insurance / other fees / contingency

TOTAL planned spending / paid so far / remaining

Add the quoted totals manually. This PDF does not calculate or convert currencies.

02 / Compare before you book

Compare the same dates, occupancy and inclusions. A lower headline rate may omit extras.

Option 1: destination / property / supplier

Full party total / inclusions / exclusions / cancellation deadline

Option 2: destination / property / supplier

Full party total / inclusions / exclusions / cancellation deadline

Option 3: destination / property / supplier

Full party total / inclusions / exclusions / cancellation deadline

Our choice and the reason it wins

03 / Booking tracker

Record confirmations and deadlines, not card numbers or account passwords.

Flights - supplier / reference / dates / balance due

Stay - property / room / meal plan / balance due

Transfers - route / pickup / supplier contact

Activities - date / meeting point / included fees

Cancellation and change deadlines / local time

Payment schedule and outstanding tasks

04 / Travel-document checks

Verify entry, transit and return requirements for each traveler and nationality.

- [ ] Passport validity checked against destination and transit rules
- [ ] Visa or electronic authorization checked where required
- [ ] Names match the booking documents
- [ ] Children / consent / custody documents checked where relevant
- [ ] Insurance terms and assistance contact saved
- [ ] Official destination advice reviewed
- [ ] Required copies stored securely and separately

Requirement / official source / date checked / action needed

U.S.: travel.state.gov/en/international-travel/planning/checklist.html

Canada: travel.gc.ca/travelling/documents

Requirements vary. This worksheet does not set passport validity or entry rules.

05 / Cold-to-hot packing

Build around your baggage allowance, destination weather and actual activities.

- [ ] Travel outfit with removable warm layers
- [ ] Swimwear / cover-up / light clothing
- [ ] One useful evening outfit / footwear
- [ ] Sun hat / sunglasses / suitable sun protection
- [ ] Toiletries / refillable bottle where permitted
- [ ] Essential medication and relevant documents
- [ ] Chargers / adapter / offline confirmations
- [ ] Small day bag / activity-specific gear
- [ ] Return-home layer accessible before landing

Add your own / quantities / baggage limits to verify

Check the current airline and airport rules for liquids, batteries and restricted items.

06 / Departure and return

Work backward from the actual flight, terminal and airline instructions.

Outbound flight / local departure and arrival / terminal

Leave-home time / parking or pickup / backup contact

Connection plan / overnight or disruption buffer

Arrival transfer / meeting instructions / hotel address

Return pickup / terminal / checkout and day-use terms

Home arrangements / keys / weather-ready clothing

07 / Itinerary: days 1-3

Keep travel days realistic. Confirm local times for pickups and timed tickets.

Day 1: date / morning / afternoon / evening / transport / booking

Day 2: date / morning / afternoon / evening / transport / booking

Day 3: date / morning / afternoon / evening / transport / booking

08 / Itinerary: days 4-7

Keep travel days realistic. Confirm local times for pickups and timed tickets.

Day 4: date / morning / afternoon / evening / transport / booking

Day 5: date / morning / afternoon / evening / transport / booking

Day 6: date / morning / afternoon / evening / transport / booking

Day 7: date / morning / afternoon / evening / transport / booking

09 / The week at a glance

One must-do a day can be enough. Keep space for weather, rest and each other.

Day 1 - main plan / backup / must leave by

Day 2 - main plan / backup / must leave by

Day 3 - main plan / backup / must leave by

Day 4 - main plan / backup / must leave by

Day 5 - main plan / backup / must leave by

Day 6 - main plan / backup / must leave by

Day 7 - main plan / backup / must leave by

10 / Useful contacts

Store only the information you need. Keep this file private if filled with personal details.

Hotel / address / phone / check-in instructions

Transfer provider / pickup details / phone

Insurance assistance / policy reference

Emergency contact at home / phone

Relevant embassy or consulate / official contact

Local emergency number - verify for destination

11 / Ready to escape

A final check, then let the holiday begin.

- [ ] Documents and entry checks complete
- [ ] Travel dates, names and time zones double-checked
- [ ] Supplier balances and cancellation deadlines recorded
- [ ] Essential items and warm return layer packed
- [ ] Transfers and accommodation reconfirmed
- [ ] Offline confirmations and important contacts saved
- [ ] Flexible day or weather alternative included
- [ ] Home arrangements ready

Last three tasks / the moment we are most looking forward to

Keep planning: free tools on boundlesstides.com

> Trip budget calculator

> Packing list generator

> Dated planning checklist

> Where to go when

Sources checked October 16, 2026

U.S. Department of State: international travel checklist

Government of Canada: travel documents

General planning prompts, not destination-specific rules. Check current official guidance.

Fillable fields do not auto-total. Save locally; filled data is not sent to Boundless Tides.